

Enrolment Application Form

Please ensure that all the below sections have been completed to allow for smooth processing of your student's enrolment at Mastery Schools Victoria.

STUDENT DETAILS				
Legal family name (as per birth certificate)				
Legal given names (as per birth certificate)				
Preferred family name		Preferred given names		
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/> Gender Diverse <input type="checkbox"/>	Date of birth	____/____/____	
Year level for application?	Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Year 6 <input type="checkbox"/>	Year 7 <input type="checkbox"/> Year 8 <input type="checkbox"/> Year 9 <input type="checkbox"/> Year 10 <input type="checkbox"/>		
STUDENT ADDRESS DETAILS (Primary place of residence address)				
Address line 1				
Address line 2				
Suburb/town		State		Postcode
Secondary place of residence address (if applicable)				
Address line 1				
Address line 2				
Suburb/town		State		Postcode
COUNTRY OF BIRTH				
In which country was the student born?	<input type="checkbox"/> Australia <input type="checkbox"/> Other (please specify country) _____ Date of arrival in Australia ____/____/____			
Is the student an Australian Citizen?	Yes <input type="checkbox"/> No <input type="checkbox"/> (if no please provide the school with visa documentation)			

STUDENT LANGUAGE	
What languages does the student speak?	<input type="checkbox"/> English only <input type="checkbox"/> English and another language (specify) _____ <input type="checkbox"/> Please advise whether English is the student's first or second language _____
STUDENT DEMOGRAPHIC	
Is the student of Aboriginal or Torres Strait Islander origin?	<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Both Aboriginal and Torres Strait Islander <input type="checkbox"/> Not Applicable
COURT ORDERS	
Is the student in out-of-home care?	No <input type="checkbox"/> Yes <input type="checkbox"/> If yes please provide a copy of court orders / Authority to care
Are there any court orders pertaining to the welfare of the student?	No <input type="checkbox"/> Yes <input type="checkbox"/> If yes please provide a copy of court orders
APPLICATION DETAILS	
Student's previous VIC school name (most recent)	VIC State School: _____ VIC Private / Independent: _____ Home Schooled: (Last school attended): _____ Interstate school: _____ State: _____ Overseas: _____ Country: _____
Has the student ever repeated a year level?	No <input type="checkbox"/> Yes <input type="checkbox"/> (what year level was repeated?) _____

STUDENT MEDICAL INFORMATION (including allergies)	
What is the students Formal Diagnoses (must have supporting documentation)	
Any known medical conditions?	<input type="checkbox"/> Yes <input type="checkbox"/> No (go to next section)

STUDENT MEDICAL INFORMATION (including allergies)	
Medical condition, symptoms, and management	1
Medical condition, symptoms, and management	2
Medical condition, symptoms, and management	3
<p><i>It is essential that you advise the school before your student attends if they have any medical condition. You must also inform the school administration staff as soon as you are aware of any new medical conditions. Should your student need to take medication during school hours, a Consent to Administer Medication Form will need to be completed each year. Administration may require more detailed medical information concerning your student in order to fulfil duty of care requirements. In such instances, staff will approach you directly and seek your consent.</i></p>	
Doctor's Name	
Name of Medical Group	
Address:	
Phone Number:	
<input type="checkbox"/> Please attach professional report that confirms any diagnosis stated above. <input type="checkbox"/> Please attach Management Plan for any Medical Conditions	
Does your child attend any Allied Health practitioners? (if Yes please provide details)	No <input type="checkbox"/> Yes <input type="checkbox"/> If yes please provide the practitioners details

PARENT/GUARDIAN'S DETAILS		
Parent/Guardian	Parent/Guardian 1	Parent/Guardian 2
Family Name		
Given Names		
Title (Mr, Mrs, Ms, Miss, Dr)		
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/> Gender Diverse <input type="checkbox"/>	Male <input type="checkbox"/> Female <input type="checkbox"/> Gender Diverse <input type="checkbox"/>
Relationship to Student (Mother, Father etc)		
Is the parent/guardian an emergency contact	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
1st Phone contact number		
2nd Phone contact number		
Email		

PARENT/GUARDIAN'S DETAILS		
Parent/Guardian	Parent/Guardian 1	Parent/Guardian 2
Employer name		
Occupation		
What is the occupation group of the parent/guardian? (please see last page for group options)		
Country of Birth		
Does the parent/guardian speak a language other than English at home?	<input type="checkbox"/> No, English only <input type="checkbox"/> Yes, other – please specify Needs interpreter Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> No, English only <input type="checkbox"/> Yes, other – please specify Needs interpreter Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the parent/guardian an Australian Citizen?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the parent/guardian a permanent resident of Australia?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Address line 1		
Address line 2		
Suburb/town		
State		
Mailing Address (if it is the same as principal place of residence, write 'AS ABOVE')		
Address line 1		
Address line 2		
Suburb/town		
State		
PARENT/GUARDIAN EDUCATION INFORMATION		
Parent/guardian school education	What is the highest year of primary or secondary school parent/guardian 1 has completed? (For people who have never attended school, mark 'Year 9 or equivalent or below')	What is the highest year of primary or secondary school parent/guardian 1 has completed? (For people who have never attended school, mark 'Year 9 or equivalent or below')
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>

PARENT/GUARDIAN'S DETAILS		
Parent/Guardian	Parent/Guardian 1	Parent/Guardian 2
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Parent/guardian non-school education	What is the level of the highest qualification parent/guardian 1 has completed?	What is the level of the highest qualification parent/guardian 1 has completed?
Bachelor's degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Diploma / Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV (including trade certificate)	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>
EMERGENCY CONTACT DETAILS (secondary to parent/guardian information)		
	Emergency Contact	Emergency Contact
Name		
Relationship		
1 st phone contact number*		
2 nd phone contact number*		
APPLICATION TO ENROL		
<p>I apply to enrol my student at Mastery Schools Victoria.</p> <p>I understand that supplying false or incorrect information on this form may lead to the reversal of a decision to approve enrolment. I believe that the information I have supplied on this form is true and correct in every particular to the best of my knowledge.</p>		
	Parent/Guardian 1	Parent/Guardian 2
Signature		
Date		

List of Parental Occupation Groups

Group 1 Senior management in large organisations, government administration and defence, and qualified professionals	
Senior Executive/Manager/Department Head	Industry, commerce, media or other large organization
Public Service Manager	Section head or above, regional director, health/education/police/fire services administrator
Other administrator	School principal, faculty head/dean, library/museum/gallery director, research facility director
Defence Forces	Commissioned officer
Professionals	Generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others. Industries include health, education, law, social welfare, engineering, science, computing and business.
Air/Sea Transport	Aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller

Group 2 Other business managers, arts/media/sportspersons and associate professionals	
Owner/Manager	Farming, construction, import/export, wholesale, manufacturing, transport, real estate, business
Specialist Manager	Finance, engineering, production, personnel, industrial relations, sales, marketing
Financial Services Manager	Bank branch manager, finance/investment/insurance broker, credit/loans officer
Retail Sales/ Services Manager	Shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency
Arts/ Media/ Sports	Musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official
Associate Professionals	Generally have diploma/technical qualifications and support managers and professionals.

Group 3 Tradesmen/women, clerks and skilled office, sales and service staff	
Tradesmen/Women	Generally have a 4 year Trade Certificate, usually by apprenticeship. All trades people are included in this group.
Clerk	Book keeper, bank/PO clerk, statistical actuarial clerk, accounting/claims/audit clerk, payroll clerk, record- ing/registry filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/
Skilled office, sales and service staff	Office—secretary, personal assistant, desktop publishing operator, switchboard operator Sales—company sales rep., auctioneer, insurance agent/assessor/loss adjuster, market researcher Service—aged/disabled/refugee/child care worker, nanny meter reader, parking inspector, postal worker,

Group 4 Machine operators, hospitality staff, assistants, labourers and related workers	
Drivers, production, processing machinery, mobile plant	Drivers, machinery operators
Hospitality staff	Hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper
Office, sales and other assistants	Office—typist, work processing/data entry/business machine operator, receptionist, office assistant Sales—motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker Assistant/aide—trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant,
Labourers and related workers	Defence—ranks below senior NCO not included above Agriculture, horticulture, forestry, fishing, mining—farm overseer, shearer, wood/hide classer, farm hand, horse trainer, nurseryman, green keeper, gardener, tree surgeon, forestry/logging worker, mining, seafarer/fishing hand Other worker—laborer, factory hand, store man, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor